

Financial Statements

OHIONET

June 30, 2009 and 2008

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To the Board of Trustees
and Members of OHIONET
Columbus, Ohio

Independent Auditors' Report

We have audited the accompanying statements of financial position of OHIONET as of June 30, 2009 and 2008, and the related statements of activities and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of OHIONET's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of OHIONET's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of OHIONET as of June 30, 2009 and 2008, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

GBQ Partners LLC

Columbus, Ohio
November 11, 2009

OHIONET

Statements of Financial Position

June 30, 2009 and 2008

ASSETS		
	<u>2009</u>	<u>2008</u>
Current Assets		
Cash and cash equivalents	\$ 3,802,620	\$ 3,327,581
Cash restricted for grant purposes	341,606	-
Marketable securities	2,707,294	2,880,423
Accounts receivable	1,333,273	1,761,859
Prepaid expenses, deposits and other	1,042,031	1,085,906
Total current assets	<u>9,226,824</u>	<u>9,055,769</u>
Property and Equipment		
Land and building	999,525	999,525
Office furniture and equipment	656,182	648,689
	<u>1,655,707</u>	<u>1,648,214</u>
Less: accumulated depreciation	(1,030,537)	(964,942)
Net property and equipment	<u>625,170</u>	<u>683,272</u>
Other Assets		
Equipment and software licenses held on behalf of Ohio Private Academic Libraries (OPAL) participants	<u>1,538,449</u>	<u>1,538,250</u>
TOTAL ASSETS	<u><u>\$ 11,390,443</u></u>	<u><u>\$ 11,277,291</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 191,609	\$ 205,128
Accounts payable - Online Computer Library Center (OCLC)	353,294	548,266
Advance payments from members	999,200	1,190,730
Government funding advances	341,606	-
Unearned revenue - membership dues	170,300	128,148
Unearned revenue - reference services	1,925,979	1,740,815
Unearned revenue - OPAL administration	564,000	564,000
Unearned revenue - other	69,000	63,000
Total current liabilities	<u>4,614,988</u>	<u>4,440,087</u>
Long-Term Liabilities		
Assets held for benefit of OPAL participants	<u>2,617,875</u>	<u>2,646,668</u>
Total liabilities	<u>7,232,863</u>	<u>7,086,755</u>
Net Assets		
Unrestricted	3,113,454	3,136,360
Unrestricted - Board designated	1,044,126	1,054,176
Total net assets	<u>4,157,580</u>	<u>4,190,536</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 11,390,443</u></u>	<u><u>\$ 11,277,291</u></u>

The accompanying notes are an integral part of the financial statements.

OHIONET

Statements of Activities and Changes in Net Assets

For the Years Ended June 30, 2009 and 2008

	<u>2009</u>	<u>2008</u>
Revenues:		
OCLC services	\$ 4,507,300	\$ 4,771,193
Reference services	5,476,149	5,219,515
Technology management services	673,673	686,569
Membership	452,883	373,120
Supplies and small equipment	798,505	499,422
Workshops	32,645	47,420
Grant revenue	38,394	-
Other products and services	84,843	69,506
Total revenues	<u>12,064,392</u>	<u>11,666,745</u>
Expenses:		
OCLC services	3,948,741	4,224,123
Reference services	5,198,285	4,885,761
Personnel costs	1,361,915	1,314,510
Technology management services	185,943	195,320
Supplies and small equipment	744,770	453,488
General and administrative	331,180	368,103
Workshops	16,705	16,663
Grant expenses	38,394	-
Other products and services	94,609	75,197
Building expense	108,719	102,909
Total expenses	<u>12,029,261</u>	<u>11,636,074</u>
Increase in Unrestricted Net Assets Before Investment (Loss) Income	35,131	30,671
Investment (Loss) Income	(68,087)	31,056
(Decrease) Increase in Unrestricted Net Assets	(32,956)	61,727
Unrestricted Net Assets - Beginning of Year	4,190,536	4,128,809
Unrestricted Net Assets - End of Year	\$ 4,157,580	\$ 4,190,536

The accompanying notes are an integral part of the financial statements.

OHIONET

Statements of Cash Flows

For the Years Ended June 30, 2009 and 2008

	<u>2009</u>	<u>2008</u>
Cash Flows from Operating Activities:		
(Decrease) increase in unrestricted net assets	<u>\$ (32,956)</u>	<u>\$ 61,727</u>
Adjustments to reconcile (decrease) increase in unrestricted net assets to cash and cash equivalents provided by operating activities:		
Depreciation	120,360	113,123
Net loss on marketable securities	200,726	169,464
Decrease (increase) in operating assets:		
Cash restricted for grant purposes	(341,606)	-
Accounts receivable	428,586	212,086
Prepaid expenses, deposits and other	43,875	57,488
Equipment and software licenses held on behalf of OPAL participants	(199)	(21,678)
(Decrease) increase in operating liabilities:		
Accounts payable and accrued expenses	(13,519)	(200,585)
Accounts payable - OCLC	(194,972)	(19)
Advance payments from members	(191,530)	44,470
Government funding advances	341,606	-
Unearned revenue - membership dues	42,152	(70,148)
Unearned revenue - reference services	185,164	565,839
Unearned revenue - OPAL administration	-	(11,843)
Unearned revenue - other	6,000	4,846
Assets held for benefit of OPAL participants	(28,793)	(1,615)
Total adjustments	<u>597,850</u>	<u>861,428</u>
Net cash and cash equivalents provided by operating activities	<u>564,894</u>	<u>923,155</u>
Cash Flows from Investing Activities:		
Net change in marketable securities	(27,597)	(258,659)
Purchase of property and equipment	(62,258)	(75,997)
Net cash and cash equivalents used in investing activities	<u>(89,855)</u>	<u>(334,656)</u>
Net increase in cash and cash equivalents	475,039	588,499
Cash and Cash Equivalents - Beginning of Year	<u>3,327,581</u>	<u>2,739,082</u>
Cash and Cash Equivalents - End of Year	<u>\$ 3,802,620</u>	<u>\$ 3,327,581</u>

The accompanying notes are an integral part of the financial statements.

Notes to Financial Statements

June 30, 2009 and 2008

Nature and Scope of Business

OHIONET was incorporated in December 1977 as a not-for-profit organization to maintain a library network and to provide bibliographic cataloging services and other library-related products, services and information for its members, primarily academic institutions and public libraries in Ohio.

Summary of Significant Accounting Policies

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

Financial Statement Presentation

OHIONET reports information regarding its financial position and activities according to three classes of net assets as follows:

- Unrestricted Net Assets – Net assets that are not subject to donor-imposed restrictions and are available for use in OHIONET’s ongoing operations.
- Temporarily Restricted Net Assets – Net assets subject to donor-imposed restrictions that expire by passage of time, can be fulfilled and removed by action of OHIONET pursuant to those restrictions, and/or upon receipt of the funding. OHIONET had no temporarily restricted net assets at June 30, 2009 and 2008.
- Permanently Restricted Net Assets – Net assets subject to donor-imposed restrictions that the principal be maintained permanently by OHIONET. OHIONET had no permanently restricted net assets at June 30, 2009 and 2008.

Cash and Cash Equivalents

For purposes of reporting cash flows, cash and cash equivalents include cash on hand, demand deposits and money market accounts held with financial institutions, excluding cash held for grant purposes.

OHIONET

Notes to Financial Statements

June 30, 2009 and 2008

Summary of Significant Accounting Policies (continued)

Marketable Securities

Marketable securities consist of investments in mutual funds. The mutual funds are recorded at fair value based on readily determinable quoted market values. Unrealized and realized gains and losses are included in investment income in the accompanying statements of activities and changes in net assets.

Marketable securities are exposed to various risks such as interest rate, market and credit risks. Accordingly, it is at least reasonably possible that changes in the values of marketable securities may occur in the near term, which could be material.

Accounts Receivable and Revenues

OHIONET provides services and products to its members by assessing membership and administrative fees, as well as surcharges on certain products and services in order to cover operating expenses. Revenues related to products and services that OHIONET provides to its members and customers are recognized as revenue in the month that the product is shipped or service is provided to the member. Member payments for certain products and services are recorded as unearned revenue liabilities based on amounts collected and then recognized as revenue either in the month the product or service is provided or on a monthly pro-rata basis matching the subscription term. Membership dues are billed annually and recognized as revenue on a pro-rata basis over the membership fiscal year. Membership dues collected in advance of the pro-rata recognition are recorded as unearned revenue liabilities.

OHIONET utilizes the allowance method to recognize potentially uncollectible amounts based on management's estimation of the amount that may not be collected. The estimation takes into consideration overall historical collection trends as well as past history with specific members. Actual results could vary from the estimate. Accounts are charged against the allowance when management deems them to be uncollectible. Account balances over 30 days old are considered delinquent. Interest is not charged by OHIONET on past due accounts. No allowance was recorded as management estimated that all accounts are collectible as of June 30, 2009 and 2008.

Property and Equipment

Property and equipment are carried at cost, less accumulated depreciation. Depreciation is computed using the straight-line method over their estimated useful lives ranging from 3 to 46.5 years. Major acquisitions and improvements are capitalized and depreciated. Maintenance and repairs, which do not improve or extend the useful lives of the respective assets, are charged to expense as incurred. Upon disposal of assets, the cost and related accumulated depreciation are removed from the accounts, and any gain or loss is reflected in income.

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Notes to Financial Statements

June 30, 2009 and 2008

Summary of Significant Accounting Policies (continued)

Impairment of Assets

The carrying value of long-lived assets is reviewed for impairment whenever events or changes in circumstances indicate the amount of the assets may not be recoverable. When an indication of impairment is present and the undiscounted cash flows estimated to be generated by the related assets are less than the assets' carrying amount, an impairment loss will be recorded based on the difference between the carrying amount of the assets and their estimated fair value. Management determined that no impairment existed at June 30, 2009 or 2008.

Advance Payments from Members

OHIONET receives advance funding from members when the member anticipates buying certain products or services in the future but has not entered into a transaction to do so. Accordingly, such payments received are reported as liabilities in the accompanying statements of financial position.

Board Designated Net Assets

The Board of Trustees of OHIONET established a reserve fund to explore opportunities in technology and telecommunications, as well as to expand services, membership and revenue. Funds designated by the Board for this purpose are included in cash and cash equivalents and marketable securities in the accompanying statements of financial position.

Income Taxes

OHIONET is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code.

Recently released accounting guidance relating to accounting for uncertainty in income taxes clarifies the accounting for uncertainty in income taxes recognized in an entity's financial statements in accordance with previous guidance on accounting for income taxes. The implementation of this new guidance was deferred, but is now applicable for fiscal years beginning after December 15, 2008. OHIONET annually evaluates its tax exempt status. This process includes an analysis of whether tax positions OHIONET takes with regard to a particular item of unrelated business income or deduction in their tax exempt status would meet the definition of an uncertain tax position under the new guidance. Management is assessing the impact, if any, for OHIONET.

Subsequent Events

OHIONET has evaluated subsequent events through the date of the Independent Auditors' Report, which is the date the financial statements were available to be issued.

OHIONET

Notes to Financial Statements

June 30, 2009 and 2008

Cash and Cash Equivalents

OHIONET maintains its cash and cash equivalents in eight accounts with three financial institutions. Cash balances may periodically exceed federally insured limits. Money market funds totaling \$3,646,288 and \$3,164,550 were not federally insured as of June 30, 2009 and 2008, respectively.

Cash Restricted for Grant Purposes

OHIONET receives resources in certain transactions through the State Library of Ohio where it is acting as an intermediary for the resource providers. The resources are then delivered to third-party recipients and service providers. The State recognizes OHIONET as the sub-recipient of these grants and management has determined the grant agreements are exchange transactions. Accordingly, OHIONET recognizes these transactions as revenue and expenses on the statement of activities to the extent that the funding has been expended. At June 30, 2009, OHIONET did not expend all funds received and accordingly has recorded a grant funding advances liability for \$341,606 representing amounts received but not expended during the fiscal year. Total funding expected for the term of the agreements is \$480,000 through the year ended June 30, 2010; however, all cash held as of June 30, 2009 must be disbursed prior to October 31, 2010.

Marketable Securities

A summary of marketable securities at June 30 is as follows:

	2009		2008	
	Cost	Market Value	Cost	Market Value
Equity mutual funds	\$ 1,001,729	\$ 548,639	\$ 991,172	\$ 793,950
Fixed income mutual funds	2,218,468	2,158,655	2,127,846	2,086,473
	\$ 3,220,197	\$ 2,707,294	\$ 3,119,018	\$ 2,880,423

Total investment (loss) income for marketable securities as well as cash and cash equivalents consisted of the following at June 30:

	2009	2008
Interest and dividends	\$ 132,639	\$ 200,520
Net realized and unrealized losses	(200,726)	(169,464)
	\$(68,087)	\$ 31,056

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Fair Value Measurements

Recently released accounting guidance relating to fair value measurements establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that OHIONET has the ability to access.

Level 2 Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in inactive markets.
- Inputs other than quoted prices that are observable for the asset or liability.
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Notes to Financial StatementsJune 30, 2009 and 2008

Fair Value Measurements (continued)

The following is a description of the valuation methodologies used for assets and liabilities measured at fair value. There have been no changes in the methodologies used at June 30, 2009 and 2008.

Cash and Cash Equivalents:	Valued at cost, which approximates fair value. Considered Level 1.
Mutual Funds:	Valued at the net asset value of shares held by OHIONET at year-end. Considered Level 1.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although OHIONET believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The Ohio Private Academic Libraries (OPAL) Project

OHIONET entered into separate agreements with Ohio private academic libraries to form a concentrated participant group for the primary purpose of establishing a multi-user online public access library cataloging system (the OPAL System) on a more affordable basis. A summary of the agreements and participants is as follows:

1. During fiscal year 1998, 17 participants signed an initial five-year agreement.
2. Effective July 1, 2002, 19 participants signed new three-year agreements.
3. During the fiscal year ended June 30, 2004, two additional participants joined the group.
4. Effective July 1, 2005, 21 participants signed new three-year agreements.
5. Effective January 1, 2007, three additional participants joined the group and signed one and a half year agreements.
6. Effective July 1, 2008, 24 participants signed new three-year agreements.

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Notes to Financial Statements

June 30, 2009 and 2008

The Ohio Private Academic Libraries (OPAL) Project (continued)

In order to be a participant in the OPAL System, the library must be a member of OHIONET and have paid the annual participant subscription fee. Each participant has representation and a vote on the OPAL Directors Council. This Council is not subject to the control of the management or the Board of Trustees of OHIONET.

OHIONET is the contracted administrator of and agent for the OPAL System. OHIONET is primarily responsible for negotiating contracts with a software cataloging company and a computer hardware company, developing and maintaining the web-based hosting site and facilitating the OPAL Directors Council. OHIONET sends subscription fee invoices on an annual basis to the participants. The invoices are established annual amounts, including a contingency fund reserve, pursuant to each executed contract. Through the contract term ending June 30, 2005, revenue was recorded monthly by OHIONET based on actual costs incurred for that month, which OHIONET was responsible to incur and pay, plus a pro-rata portion of the administrative fee. All expenditures were approved by the OPAL Directors Council. Effective for the contract periods beginning July 1, 2005, the planned program expenditures were consolidated into a single administrative fee. A contingency reserve is still collected and any incremental non-planned program expenditures are approved by the OPAL Directors Council and paid for using the accumulated contingency reserve funds. Unspent funds plus investment earnings as well as the contingency reserve are held by OHIONET, as the agent, for future use by the OPAL participants.

Termination by a participant does not eliminate the obligation of the participant to make all payments required by the agreement. The OPAL agreement allows the OHIONET Board of Trustees to end its participation in the OPAL project by providing 60 days notice to all OPAL participants. Should OHIONET elect to end its participation or cease operations, a successor entity with a purpose similar to the OPAL project will be chosen by the participants to succeed in holding custody of OPAL participant assets, as well as the management of the project. In the event the project is terminated, any excess OPAL funds remaining shall be distributed to the OPAL participants and not retained by OHIONET.

OPAL participants consummate three-year agreements in advance of the term, which legally obligates the participant to make subscription payments over the term. In practice, OHIONET invoices participants in June for one year obligations, and payment is due the subsequent July. Receivables and unearned revenues are recorded in the month invoiced due to the consummated contractual obligation of the participant.

OHIONET is holding cash and cash equivalents, marketable securities and accounts receivable on behalf of the OPAL participants. All non-main system hardware and software licenses, incremental equipment and other assets that are purchased by the OPAL participants as part of the project will be held by OHIONET as administrator/agent of the project on behalf of the OPAL participants. Accordingly, no depreciation is provided for these assets.

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Notes to Financial Statements

June 30, 2009 and 2008

The Ohio Private Academic Libraries (OPAL) Project (continued)

The following is a summary of the assets held on behalf of OPAL, and the corresponding liability, recorded in the accompanying statements of financial position as of June 30:

	<u>2009</u>	<u>2008</u>
Assets:		
Cash and cash equivalents	\$ 292,750	\$ 267,434
Marketable securities	728,944	784,410
Accounts receivable and other	57,732	56,574
Equipment and software licenses	<u>1,538,449</u>	<u>1,538,250</u>
Amounts held for benefit of OPAL participants	<u>\$ 2,617,875</u>	<u>\$ 2,646,668</u>

OPAL administration revenue is presented as part of technology management services revenue in the accompanying statements of activities and changes in net assets. OPAL administration revenue was \$575,640 and \$588,160 for the years ended June 30, 2009 and 2008, respectively.

OPAL administration expense is presented as part of technology management services expense in the accompanying statements of activities and changes in net assets. OPAL administration expense was \$175,085 and \$185,801 for the years ended June 30, 2009 and 2008, respectively.

Online Computer Library Center Agreement

OHIONET operates under a network agreement with the Online Computer Library Center (OCLC), a not-for-profit organization that provides bibliographic cataloging services and other library-related products, services and information to its member networks, including OHIONET. Many of OHIONET's members are also members of OCLC. The initial term of the network agreement expired July 1, 1982, and was extended indefinitely. The original contract includes a provision that either party may terminate the agreement at the end of any month, with at least one year's prior notice. A new agreement was effective July 1, 2009, requiring all new members to enter into contracts directly with OCLC. In addition, OHIONET is no longer authorized to charge a surcharge for OCLC services and products. OCLC is a unique supplier in that there is no other accumulated library materials resource database to the extent and specified geographical location that OCLC provides. During fiscal years 2009 and 2008, approximately 39% and 43%, respectively, of the direct costs of services and products provided to members was from OCLC.

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Notes to Financial Statements

June 30, 2009 and 2008

Retirement Plan

OHIONET maintains a qualified defined contribution retirement plan for all employees who meet the age and service requirements. Eligible employees may elect to defer receipt of a portion of their annual wages as a contribution to the Plan. OHIONET makes a contribution based on a percentage of the employee's compensation to the Plan on behalf of eligible employees, provided that the employee contributes a certain percentage of his or her compensation. OHIONET may make additional contributions at the discretion of the Board of Trustees. OHIONET's retirement plan expense was approximately \$70,000 and \$63,000 for 2009 and 2008, respectively.

OHIONET also administers a contributory 403(b) retirement plan for the benefit of essentially all employees. There is no age or service requirement for participation in the Plan. OHIONET does not contribute to this Plan.